

**STAFFORD COUNTY SCHOOL BOARD
Agenda Consideration**

TOPIC: Award of Contract: Classroom
Bookcases for Margaret Brent
Elementary School

ITEM NO.: 8Y

PREPARED BY: Scott Horan, Executive Dir
Planning & Construction

MEETING: June 15, 2004

ACTION DATE: June 15, 2004

Brent A. Thomas
Senior Project Manager

Andre' A. Nougaret, 
Assistant Superintendent
for Support Services

ACTION REQUESTED BY THE SUPERINTENDENT: That the School Board approve award of a contract for furnishing and installing new classroom bookcases/shelf units at Margaret Brent Elementary School in the amount of \$25,355.00 to the low, responsive bidder, Wood Unlimited, Inc. of Richmond, Virginia.

KEY POINTS:

1. Margaret Brent Elementary School is currently 85% complete with an expected substantial completion date of August 31, 2004 - Administrative area, gym and cafeteria will be available August 1, 2004.
2. The bookcase and storage shelf units will serve the classrooms, offices, and labs at the new Margaret Brent Elementary School.
3. Bids for this requirement were opened on Tuesday, June 8, 2004. Three bids were received; low bidder was Wood Unlimited, Inc. at \$25,355.00. High bidder was Golden Construction at \$92,502.00. The Planning and Construction Department has reviewed the low bid and determined that the bidder was responsive and recommends we award the subject contract at \$25,355.00.
4. The low, responsive bidder, Wood Unlimited, Inc. has furnished and installed classroom bookcases for Stafford County Public Schools in the past and has performed in a satisfactory manner.

SCHOOL BOARD GOAL: #5 Provide Facilities that Promote Student Learning
and Community Support

FUNDING SOURCE: Margaret Brent Elementary School Construction Funds

AUTHORIZATION REFERENCE: Stafford County School Board Policy 4-29
Bid #68043